

**TO BE COMPLETED BY THE CLIENT**

**Please note: Mandatory Fields are marked in bold\* and must be filled in order to complete the Setup**

<b>Account Holder*:</b> _____ _____	<b>Full EFT Client Number*:</b> _____
<b>Address*:</b> _____ _____ _____	<b>Authorized EFT Contact*:</b> _____ _____
Phone: _____	<b>E-Mail*:</b> _____

Request is also valid for Company or Subsidiary specified in the Mandate Letter

Company Name: _____	Full EFT Client Number: _____
Address: _____ _____	EFT Contact: _____
Phone: _____	E-Mail: _____

The account holder appoints Fides Treasury Services AG to implement the instructions regarding the EFT access of the bank accounts indicated below according to the required action and for the provided EFT Client Number.

<b>BIC Bank (Client-to-Fides)*:</b> _____	<b>Sending BIC Fides*:</b> <b>(Fides-to-Bank)</b>	<b>CRESCHZFEFT</b> <b>Corporate BIC</b>
---	--	--

Action*	Account Number Format delivered by Client*	Account Currency*	Account Limit Amount*	Reference Currency*	Beneficiary Acct. Group
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**Alternatively – According to the enclosed document:** \_\_\_\_\_

**Place, Date\*:** \_\_\_\_\_

**Signature\*:** \_\_\_\_\_

**Name,Surname\*:** \_\_\_\_\_

**Place, Date\*:** \_\_\_\_\_

**Signature\*:** \_\_\_\_\_

**TO BE COMPLETED BY THE BANK**

<b>Relationship Manager*:</b> _____	<b>Swift Contact*:</b>
<b>Phone*:</b> _____	<b>Phone*:</b>
<b>E-Mail*:</b> _____	<b>E-Mail*:</b>

Account Number Format required by the Bank (e.g. field 50H)*	Curr.*	Receiver BIC*	Message Type*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The bank confirms the acceptance and the processing of the payments in connection with the above accounts.

**Alternatively – According to the enclosed bank document:** \_\_\_\_\_

**Place, Date\*:** \_\_\_\_\_

**Bank Signature\*:** \_\_\_\_\_

## Explanatory Notes

Account Holder	Name of the company which, according to the bank, owns the account.
Full EFT Client Number	EFT contract number with sub-user indication.
Authorized EFT Contact	Employee in charge with signature rights towards Fides according to the Authorized Signature List.
BIC Bank (Client-to-Fides)	BIC which will be provided by the client in the delivered file as the receiver BIC.
Sending BIC Fides (Fides-to-Bank)	BIC to be entered by Fides as the sender BIC.
Action	Required Action selectable from drop-down menu: Open, Delete or Modify.
Account Number Format delivered by Client	Entered by the client, represents the account number used by the EFT services (left justified). Account number format which is delivered by the client.
Account Currency	Currency of the account in ISO-Code (e.g. CHF for Swiss Francs, USD for US-Dollar).
Account Limit Amount	Maximum amount per payment debiting the relevant account, to be selected from the drop-down menu or individual value could be added into the corresponding field, placed of the reference currency (not the account currency).
Reference Currency	Selectable Currency of the Account Limit Amount, which has no impact of the Account Currency.
Beneficiary Account Group	<i>Optional:</i> The client is free to form his own EFT-Account Groups: A, B, C... (Only capital letters are allowed).
SWIFT Contact	Contact person at the bank responsible for all technical aspects relating to SWIFT or the electronic banking systems.
Account Number Format required by Bank	Completed by the bank. The bank internal account format that ensures automatic processing must be entered (e. g. field 50H: for MT101).
Receiver BIC	BIC used by the bank to actually receive the payment.
Message Type	Completed by the bank. The message format that ensures automatic processing must be entered.

Please fill-in the form and send the original to your bank.

The bank sends the completed form to Fides, preferable by E-Mail:

Fides Treasury Services AG  
Client Services  
Raefelstrasse 28  
CH-8045 Zurich  
Tel: +41 44 298 65 55  
Fax: +41 44 298 65 81  
E-Mail: [clientservices@fides.ch](mailto:clientservices@fides.ch)